

School Information Sheet

School Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

School #: _____

Principal Name: _____

Principal E-mail: _____

Assistant Principal Name: _____

Assistant Principal E-mail: _____

Lead AA/Secretary Name: _____

Lead AA/Secretary E-mail Address: _____

Time School Begins: _____ Time School Ends: _____

Number of Eligible Teachers: _____

Number of Students Enrolled: _____

How would your school preferred to be contacted by The Wish List Depot?

Check one box: ☐ E-mail ☐ Fax

Date:

Please provide this information sheet as well as a staff list including the full name, position/job title, e-mail address and grade/subject taught at your school. Staff list must be in the form of a spreadsheet file, i.e. Excel, returned via EMAIL ONLY. Staff List must be alphabetized by eligible Staff last name and include their area(s) of instruction and e-mail address .

Teacher Coordinator

shop@wishlistdepot.org